

ADDRESS, NAMES CHANGES AND CERTIFICATE REPLACEMENT

▲ ▲ ▲ Address Changes

Address changes should be reported immediately to ACS by one of the following methods:

▲ Call us at 916-324-3755. If you leave a message, be sure to include your administrator number and clearly provide the updated information.

▲ Send in a written statement

CDSS - Administrator Certification Section

744 P Street, MS. 19-47

Sacramento, Ca 95814

▲ ▲ ▲ Name Changes

▲ Name changes must be submitted to ACS in writing and include a copy of the legal documentation (for example, a marriage certificate, court order, or driver license) certifying the name change.

▲ ▲ ▲ Replacement Certificate

▲ For a replacement certificate as a result of a name change or for any other reasons, submit a nonrefundable processing check or money order in the amount of \$25.00 to ACS.